

IT IS AN OBJECTIVE OF THE STATE OF CALIFORNIA TO ACHIEVE A DRUG-FREE STATE WORK PLACE. ANY APPLICANT FOR STATE EMPLOYMENT WILL BE EXPECTED TO BEHAVE IN ACCORDANCE WITH THIS OBJECTIVE BECAUSE THE USE OF ILLEGAL DRUGS IS INCONSISTENT WITH THE LAW OF THE STATE, THE RULES GOVERNING CIVIL SERVICE AND THE SPECIAL TRUST PLACED IN PUBLIC SERVANTS.

DEPUTY STATE PUBLIC DEFENDER

Office of the State Public Defender
Testing Unit
770 L Street, Suite 1000
Sacramento, CA 95814
(916) 322-2676

OPEN SPOT EXAMINATION

This bulletin announces an open examination to establish a list of eligible candidates for appointment(s) to the classification of Deputy State Public Defender with the Office of the State Public Defender. Applications will not be accepted on a promotional basis. Career credits do not apply.

SPOT ELIGIBILITY

Indicate on the State application (STD. 678) the location in which you wish to establish eligibility. Candidates may only establish eligibility in one location.

SACRAMENTO	7DE01
OAKLAND	7DE02

FINAL FILING DATE: June 5, 2017

HOW TO APPLY

To apply for the open spot examination, applicants must file an original signed State Application (STD. 678) in person or by mail with:

Office of the State Public Defender
Testing Unit
770 L Street, Suite 1000
Sacramento, CA 95814

See General Information (below) on where to obtain a State Application (STD. 678.)

State Applications (STD. 678) must be POSTMARKED no later than the final filing date. Applications postmarked, personally delivered or received after the final filing date will not be accepted for any reason.

If you have a disability and need special testing arrangements, mark the appropriate box in Part 2 of the State application (STD. 678). You will be contacted to make specific arrangements.

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD.

THE POSITION

A Deputy State Public Defender must have an interest in providing representation services to indigent defendants in death penalty cases. Unlike other public defender offices, the Office of the State Public Defender (OSPD) only does appellate and post-conviction work; this office does not currently do trials. OSPD's primary mission is to represent indigent persons who have been convicted of capital offenses and are currently sentenced to death.

Incumbents in this class are experienced criminal defense attorneys capable of handling a wide variety of difficult legal work with increased independence and responsibility. Incumbents assigned to Range A perform the least difficult professional legal work in the Office of the State Public Defender. Based on appropriate alternate range criteria, incumbents advance to Range B and Range C, and are assigned progressively more difficult legal work. Incumbents assigned to Range C are assigned the more complex and sensitive legal work in the class. Incumbents may act in a lead capacity, mentoring and reviewing the work of other attorneys. Alternate salary ranges are based on the length of legal experience acquired after admittance to the State Bar.

Positions exist with the Office of the State Public Defender in Sacramento and Oakland.

SALARY RANGE:

Range A	\$ 6,190 - 7,785
Range B	\$ 6,968 - 8,938
Range C	\$ 8,434 - 10,820

The salary used for appointment is based upon specified alternate range criteria, length of legal experience and criminal law

background. The salaries used in this bulletin are the latest available from the State Controller's Office, but may not reflect the most recent salary adjustment.

ELIGIBLE LIST INFORMATION

An open eligible list will be established for each location and used to fill vacancies in those locations. Each list will be abolished 12 months after it is established unless the department determines the conditions of the list warrant a change in this period.

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION

All applicants must meet the entrance requirements for this examination by the Final Filing Date.

Experience applicable to one of the following patterns may be combined on a proportional basis with experience applicable to the other to meet the total experience requirement. Experience in California state service applied toward "Pattern II" must include the same number of years of qualifying experience as required in "Pattern I" performing the duties of a class comparable in type and level of responsibility to that described in "Pattern I".

PATTERN I

In California state service, one year of experience performing legal duties* in a class comparable in level of responsibility to that of Legal Counsel, Range B. (Applicants who have completed ten months of the required experience will be admitted to the examination but must complete one year of such experience before they will be eligible for appointment.)

or

PATTERN II

Two years of experience in the practice of law* which shall have included the equivalent of at least two years of experience in any combination of: (1) practice before trial or appellate courts, or (2) research and writing opinions for appellate courts.

*"Experience performing legal duties" or "in the practice of law" is defined as only that experience acquired after admission to The State Bar.

Primary consideration will be given to experience in the practice of criminal law.

All candidates must be members of the California State Bar. (Applicants must have *active* membership in the State Bar before they will be eligible for appointment.)

Note: Applicants must provide their California State Bar membership number and their California State Bar admission date on their application.

EXAMINATION INFORMATION

The examination for the classification of Deputy State Public Defender consists of (1) a review of all documents, described below, submitted to the department by the applicant; and (2) a Qualifications Appraisal Interview.

Applicants are required to submit the following documents:
-- a **State Application** for examination (STD. 678)
-- a **resume or curriculum vitae**
-- a **writing sample**

All of these documents must be received in order to compete in the examination.

The State Application, Resume/Curriculum Vitae should provide a complete history of the applicant's employment in the field of law, including the type of law the applicant has practiced with each employer and the length of time the applicant practiced each type of law. If the applicant practiced more than one type of law with an employer, he or she should state the percentage of time spent in each area of law with that employer.

SEE REVERSE SIDE FOR MORE INFORMATION

DEPUTY STATE PUBLIC DEFENDER

EXAMINATION INFORMATION (continued...)

Where appropriate, applicants should break down their experience (and percentage of time) into the following areas of law practice: Capital appeals, non-capital homicide appeals, regular felony appeals, civil appeals, capital trials, non-capital homicide trials, felony trials, criminal writs, and civil trials (specify subject matter). Applicants should also include a similar qualitative and quantitative breakdown of any experience or employment with a resource center, an academic institutions (e.g. professorship, lecturer), or the courts (e.g., judicial clerkships, career staff attorney).

Writing Sample: Applicants should submit the most legally complex brief or pleading that they have filed. Applicants must be the principal author of any writing sample submitted. Other legal writing samples (i.e. academic or expository) will also be accepted. Writing samples will be evaluated on the complexity of the legal issues, the adequacy and clarity of the factual recitation, the extent and soundness of the legal analysis, the persuasiveness of the argument, and the overall writing quality (including organization, structure, clarity, grammar, punctuation, syntax, use of citations, etc.).

This examination will consist of an evaluation of the State application, the resume/curriculum vitae, and the writing sample (weighted 50%), as well as a qualifications appraisal interview (weighted 50%). In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in each part of the examination.

Application / Writing Sample Review - Weighted 50%

Qualification Appraisal Interview - Weighted 50%

Scope: The scope of the examination will consider each applicant's ability to perform successfully within the classification, as demonstrated by the quality and breadth of experience shown on the State application and resume/curriculum vitae, as well as the quality and demonstrated expertise reflected in the writing sample. The emphasis in the Qualifications Appraisal Interview will be on measuring competitively, relative to job demands, each competitor's:

- A. Knowledge of:
1.

2.

3.

4.
- B. Ability to:
1.

2.

3.

4.

5.

6.

7.

8.

To obtain a position on the eligible list, a minimum rating of 70% must be attained.

Failure to comply with these instructions will eliminate an applicant from this examination

An applicant may be tested only once during any 12-month period.

VETERANS PREFERENCE CREDIT will not be granted in this examination since it does not qualify as an entrance examination under the law.

GENERAL INFORMATION

Applications are available at the California Department of Human Resources website (www.jobs.ca.gov) and local offices of the Employment Development Department (www.edd.ca.gov).

For an examination without a written feature it is the candidate's responsibility to contact the Testing Unit in Sacramento, (916) 322-2676 six weeks after filing if he/she has not received a progress notice.

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on the other side of this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

The Office of the State Public Defender reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: Ordinarily, oral interviews are scheduled in Sacramento and Oakland. However, locations of interviews may be limited or extended as conditions warrant.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire after a period of one to four years unless otherwise stated on this bulletin.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment records and personal history and fingerprinting may be required.

Interview Scope: If an interview is conducted, in addition to the scope described on the other side of this bulletin, the panel will consider education, experience, personal development, personal traits, and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development.

Veterans Preference: California law limits the granting of veterans preference credits to entrance examinations.

OFFICE OF THE STATE PUBLIC DEFENDER

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California Relay (Telephone) Service for
the Deaf or Hearing Impaired:
From TDD Phones 1-800-735-2929
From Voice Phones 1-800-735-2922